

## SECTION 01 32 00

### CONSTRUCTION PROGRESS SCHEDULE

#### PART 1 GENERAL

##### 1.01 SUBMITTALS

- A. Refer to the General Conditions for Construction for Progress Schedule format and reporting requirements.
- B. The Contractor(s) shall submit a complete, written schedule to the Owner and Architect covering all portions of the work in this Contract. No pay applications will be processed until an acceptable construction schedule is on file with the District. An acceptable schedule shall show accurate construction sequences and activity durations separated into logical components and clearly indicating the relationships between preceding and succeeding activities. The Schedule shall include time allotments for:
  - 1. Permit application, review and permit issue time
  - 2. Submittal preparation time
  - 3. Submittal review time (Include 1-2 business days per submittal.)
  - 4. Resubmittal time and review.
  - 5. Product production and delivery time
  - 6. Temporary protection
  - 7. Systems testing
  - 8. Inspections by permitting authorities
  - 9. Substantial completion inspection
  - 10. Completion of punchlist work
  - 11. Verification inspection
  - 12. Systems operational training
  - 13. Final closeout processes including submittal of O&M Manuals and Record Drawings.
- C. Critical Schedule Items:
  - 1. The schedule shall commence with the issue of NOTICE TO PROCEED and shall terminate with the Final Acceptance for the project. The Date of Substantial Completion shall be such as to allow the Owner to occupy the building and accept the work by the date specified in the advertisement for bids.
- D. Construction schedule shall be critical path or other format acceptable to the Architect and Owner.

#### PART 2 PRODUCTS

##### 2.01 WEEKLY PROGRESS REPORTS

- A. At each weekly Construction Progress Meeting, the Contractor shall present a three week schedule of current construction activities. The schedule shall contain planned and actual activities and dates for the previous week, the current week and the next week. The three week schedule shall be presented in a consistent format to enable easy comparisons of current activities to the previous period and the overall schedule.
- B. On the request of the Owner and/or Architect, the Contractor shall provide detailed information on early and late start dates, early and late finish dates, float and the activities which precede and succeed each activity.

##### 2.02 MONTHLY PROGRESS REPORTS

- A. The Contractor shall submit monthly progress reports to the Architect indicating the actual progress of the work. The format for the monthly progress reports shall be the same as that of the approved Construction Schedule.

- B. The monthly progress schedule update shall clearly mark or highlight all changes in construction sequence, planned durations, benchmark dates or other changes to the approved schedule.
- C. All applications for payment must be accompanied by the monthly progress report. No applications for payment will be processed if current progress reports have not been submitted, the report not accurate or is inconsistent with the Application for Payment.

**2.03 PROGRESS MEETING REPORTING**

- A. Contractor shall provide a list of newly received products and manufacturer's storage requirements and present same at regular project progress meetings.
- B. Contractor will be responsible for manufacturer's warranty if storage and pre-acceptance maintenance requirements have not been met and/or cannot be documented.

**PART 3 EXECUTION**

**3.01 COORDINATION**

- A. The Contractor shall carefully coordinate demolition and new construction to prevent excessive exposure of unprotected building components.
- B. The Owner reserves the right to request reasonable modifications to construction schedules to accommodate special circumstances.

**3.02 ARCHITECT NOTIFICATION**

- A. Within 21 calendar days of the Notice to Proceed, the Contractor shall identify in writing to the Architect all specified materials, products, and components which cannot be delivered and installed within the Contract Schedule. Formal changes for items and/or schedule will be considered to accommodate those items which are beyond the control of the Contractor.
- B. Material, Product and Component delays not previously identified according to this Section of the Specifications shall be the exclusive responsibility of the Contractor and subject to the penalties defined in the Supplemental General Conditions.
- C. In the interest of Project Scheduling, within 14 calendar days after the Notice to Proceed, the General Contractor shall submit all Division 08 sections.

**END OF SECTION 01 32 00**